

## Oracle - PeopleSoft Recruiting Solutions Rel 9.2

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<b>Code:</b>	PPL-RECRUIT-92
<b>Length:</b>	5 days
<b>URL:</b>	<a href="#">View Online</a>

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This PeopleSoft Recruiting Solutions Rel 9.2 training teaches you to work with PeopleSoft Talent Acquisition Manager and Candidate Gateway. You will learn to set up recruiting tables, define processing rules, manage the recruiting process, and configure your self-service careers sites for applicants.

### Learn To:

- Describe PeopleSoft Enterprise Recruiting Solutions.
- Set up Recruiting Solutions.
- Use the recruiting dashboard.
- Create and manage job openings.
- Manage applicants and applications.
- Screen and route applicants.
- Interview applicants.
- Make offers.
- Hire applicants.
- Use PeopleSoft Enterprise Candidate Gateway.
- Use flexible recruiting processes.
- Administer referral programs.

### Benefits to You

Ensure a smooth, rapid implementation of PeopleSoft Recruiting Solutions. Gain an in-depth understanding of configuration options to support decision-making during your implementation. Effectively use the recruiting system to recruit and hire your workforce.

## Skills Gained

- Set up Recruiting Solutions
- Use the recruiting dashboard
- Manage job openings
- Manage applicants
- Screen and route applicants
- Interview applicants
- Make offers

- Hire applicants
- Use Candidate Gateway
- Use flexible processes
- Administer employee referral programs and hot jobs

## Who Can Benefit

- Administrator
- Analyst
- Implementer
- Manager

## Prerequisites

### Suggested Prerequisite

- PeopleSoft Human Resources Rel 9.2
- Familiarity with PeopleSoft Human Resources: Manage Profiles

### Required Prerequisite

- Introduction to PeopleSoft for HRMS Rel 9.2

## Course Details

### Topics

- Business Process Overview
- Setting Up Recruiting Solutions
- Setting Up Candidate Gateway
- Setting Up Recruitment Templates
- Using the Recruiting Home
- Setting Up Definitions for Job Openings
- Creating and Managing Job Openings
- Managing Job Postings
- Entering Applicant Data
- Using Applicant Self-Service to Apply for Jobs
- Searching for Applicants
- Managing Applicants and Applications
- Screening and Routing Applicants
- Interviewing Applicants
- Making Offers
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- Hiring Applicants
- Using Candidate Gateway
- Using Flexible Processes
- Administering Employee Referral Programs and Hot Jobs

## **Setting Up Recruiting Solutions**

### **Setting Up Candidate Gateway**

### **Setting Up Recruitment Templates**

### **Using the Recruiting Home**

### **Setting Up Definitions for Job Openings**

### **Creating and Managing Job Openings**

### **Managing Job Postings**

### **Entering Applicant Data**

### **Using Applicant Self-Service to Apply for Jobs**

### **Searching for Applicants**

### **Managing Applicants and Applications**

### **Screening and Routing Applicants**

### **Interviewing Applicants**

### **Making Offers**

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### **Hiring Applicants**

### **Using Candidate Gateway**

### **Using Flexible Processes**

### **Administering Employee Referral Programs and Hot Jobs**

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# Schedule (as of 3 )

Date	Location
Oct 26, 2020 – Oct 30, 2020	Virtual <a href="#">Enroll</a>

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