



SAP - Processes in Procurement

Code:	SCM500-v015
Length:	5 days
URL:	View Online

Skills Gained

- Participants learn about the fundamental elements of materials management.
- Participants understand usage of the procurement processes for stock material, consumable materials, and services, the basic functions from purchasing, inventory management, invoice verification, service entry, and materials planning.
- Topic-specific exercises in the SAP system give participants the opportunity to gain first-hand practical experience of the above processes."

Who Can Benefit

- Application Consultant
- Business Process Architect
- Business Process Owner / Team Lead / Power User
- Program / Project Manager
- User

Prerequisites

- Essential:
 - General understanding of procurement processes and SAP Navigation
 - SAP129 SAP Navigation
- Recommended:
 - SAP01 SAP Overview

Course Details

Course Content

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- Procurement Processes
 - Defining Processes and Organizational Levels in Procurement
 - Maintaining Purchase Orders
 - Posting Goods Receipts
 - Entering Invoices
- Master Data
 - Maintaining Vendor Master Records
 - Maintaining Material Master Records
 - Using Entry Aids for Master Data Maintenance
 - Performing Mass Maintenance
- Stock Material Procurement
 - Applying Conditions in Purchasing
 - Handling Requests for Quotations and Quotation Processes
 - Creating Purchase Orders with Reference
 - Maintaining Purchasing Info Records
 - Analyzing Material Valuation
 - Posting Goods Receipts for Purchase Orders
 - Entering Invoices with Reference to Purchase Orders
- Consumable Material Procurement
 - Purchasing Consumable Materials
 - Creating Purchase Requisitions
 - Creating Purchase Orders with Reference to Purchase Requisitions
 - Entering Valuated and Non-Valuated Goods Receipts
 - Creating Blanket Purchase Orders
- External Services Procurement
 - Maintaining Master Data for External Services
 - Ordering Services
 - Creating Service Entries and Verifying Invoices
- Automated Procurement
 - Maintaining Data for Material Requirements Planning (MRP)
 - Maintaining Contracts and Source Lists
 - Performing Procurement Processes Automatically
- Reporting and Analytics
 - Using Standard Reports
 - Performing Standard Analyses in the Logistics Information System
- Introduction to the SAP Buyer Role
 - Assessing the Buyer Role
- Self-Service Procurement
 - Examining the Functions of Self-Service Procurement

Course based on software release

- SAP ERP 6.0 with Enhancement Package 7
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